



OHIO MUSIC EDUCATION ASSOCIATION

ADJUDICATED EVENTS

Adjudicated Events Checklist

General

- Current Rules and Regulations Book,
Red copy 15th edition
- Current S&E Book, Dark Blue copy, 11th edition
- Check your OMEA card for expiration date

Solo & Ensemble

Performance Date

<i>Task</i>	<i>Weeks Prior to Event</i>
Updated Data Entry Program	8 weeks
Site Information (In Sept Triad)	8 weeks
Informational Letter to Parents	8 weeks
Letter to Private Lessons Teachers	8 weeks
Student Entries to a Director	5 weeks
Request check or P.O.	5 weeks
Deadline	4 weeks
Bus Request (if necessary)	4 weeks
Adjudicator Original Copy	2 week
Number Scores	2 week
Performance info to students	ASAP
Batteries for tuners	1 week
Copy Directions/Times/Etc	1 week

Large Group

Performance Date

<i>Task</i>	<i>Weeks Prior to Event</i>
Site Information (In Sept. Triad)	8 weeks
Information letter to parents	8 weeks
Download Application	8 weeks
Send in application	6 weeks
Request check or P.O.	6 weeks
Deadline for application	4 weeks
Order Scores	4 weeks
Bus Requests	4 weeks
Number Scores	2 weeks
Performance info to students	ASAP
Copy Directions/Times/Etc	1 week

Other Important Deadlines

<i>HS Change of District (band/choir)</i>	<i>Due by January 1</i>
<i>HS Change of Region (orchestra)</i>	<i>Due by January 1</i>
<i>MS Change of District (large group)</i>	<i>Due by March 30</i>
<i>HS Change of Region (State band/choir)</i>	<i>Monday following event</i>
<i>HS State Application</i>	<i>28 days</i>